

Deputy chief executive – transformation and operations

Head of policy and programmes

(Corporate programmes and assurance, insight and policy, planning policy, and community wellbeing)

| HEAD OF POLICY AND PROGRAMMES | | |
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| Ref | Function | Consultation (where applicable) |
| 1.0 | CORPORATE PROGRAMMES | |
| 1.1 | To act as the council's lead on corporate programmes and project management. | |
| 1.2 | To act as the council's lead on corporate IT programmes. | |
| 1.3 | To act as the council's lead on policy and insight, the development of the corporate plan, and influence on external funding. | |
| 1.4 | To act as the council's lead on the development of strategic energy programmes. | |
| 1.5 | To act as the council's lead on climate change programmes. | |
| 2.0 | COMMUNITY HUB | |
| 2.1 | To lead the council's community hub service. | |
| 3.0 | NEIGHBOURHOOD PLANNING | |
| 3.1 | To designate neighbourhood planning areas. This includes the designation of a neighbourhood plan forum, where there is a parish meeting but no parish council. | Cabinet member for planning policy |
| 3.2 | To express the opinion of the council as local planning authority on whether a neighbourhood plan requires Strategic Environmental Assessment (Environmental Assessment of Plans and Programmes Regulations 2004) and/or an appropriate assessment (Conservation of Habitats and Species Regulations 2010 (as amended 2011)). | |
| 3.3 | To determine that a neighbourhood plan can proceed to referendum. | |

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| 4.0 | ARTS STRATEGY | |
| 4.1 | To determine and take all necessary action in respect of the promotion of the arts within the district. | |
| 5.0 | GRANTS | |
| 5.1 (VALE ONLY) | To make grant award decisions if: <ul style="list-style-type: none"> i. any area committee only receives three or fewer eligible applications in any one application round; and ii. the combined total of the applications in any one application round is £10,000 or less; and iii. the grant requests in any one application round do not exceed the available budget. | Chair of the relevant committee |
| 5.2 (SOUTH ONLY) | To award grants up to £5,000 in accordance with the decision of the ward councillor to community projects that benefit the councillor's ward. | Ward councillor |
| 5.3 | To approve or refuse extensions for the take up of capital grants awards. | |
| 5.4 (VALE ONLY) | To approve or refuse time extensions for the take up of new homes bonus grants awards. | |
| 5.5 (VALE ONLY) | To approve festival and event grant awards of up to £1,000. | Cabinet member for grants |
| 5.6 (SOUTH ONLY) | To approve grant awards of up to £1,000 for young achievers . | Cabinet member for grants |
| 5.7 | To change the percentage of a grant award in line with the grants policy. | Cabinet member for grants |
| 5.8 | To withhold or reduce a revenue grant for failing to meet the agreed targets. | Cabinet member for grants |
| 5.9 | To amend agreed targets relating to revenue grant awards. | |
| 5.10 (SOUTH ONLY) | To transfer money allocated in the provisional capital programme for external capital grants to the approved capital programme as and when required to pay grants previously approved. | |

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| 5.11 | To remove conditions on grants awarded. | |
| 5.12 | To decide to accept grant applications that do not meet all of the eligibility criteria. | |
| 6.0 | ASSETS OF COMMUNITY VALUE | |
| 6.1 | To decide whether to list or not to list an asset as an asset of community value. | |
| 7.0 | CRISIS RESPONSE | |
| 7.1 | All operational matters in relation to preparation for and management of the council's response to civil emergencies. | |
| 8.0 | INSURANCE | |
| 8.1 | To effect such insurances as are necessary, compatible with the proper management of the council's assets, and having regard to potential liabilities and other risks. | |
| 8.2 | To deal with all insurance claims and the settlement of such claims with the council's insurers. | |